ADLForms Installation & Registration Instructions



INITIAL or REPAIR INSTALLATION:

- 1. Go to the ADL Software web site (www.adlsoftware.com).
- 2. Click on 'Download' from the main menu.
- 3. In the ADL*Forms* tab click on the **<Download ADL***Forms***>** button to download and run the installation program.
- 4. Follow the installation program's onscreen prompts and <u>restart your computer if prompted</u>.
- 5. Start ADL Forms by double-clicking on the ADL Forms Icon on your desktop. Follow the prompts to setup ADL Forms on your Desktop PC.

REGISTRATION INSTRUCTIONS:

- 1. When prompted, select 'Enter my Registration details' and click < Proceed>.
- 2. In the 'Express Registration' window enter your 'Client Number' and 'Registration Code' and click <OK>. If the Express Registration fails, contact our friendly Support team for assistance.
- 3. Where required, in the 'ADL Options' screen, enter any additional information not automatically inserted into the 'Registration' and 'Postal Address & Extra Details' tabs (e.g. License No., ABN, etc).

 NOTE: Any field that has a blue asterisk next to it cannot be changed without submitting a Change of Details Form.
- 4. Click the **Save** button. A message saying 'Registration details have been saved correctly' should appear. Click **Save** button. A message saying 'Registration details have been saved correctly' should appear. Click **Save**

CONGRATULATIONS, YOU ARE READY TO USE ADLForms!